

**Minutes of the Meeting of the Board of Trustees
Bloomington Township Public Water District
April 9, 2024**

Chairman Dan Wilcox called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 6:45 p.m. on April 9, 2024.

Trustees present: Mike Kirk, Dave Baugh, Renee Ponsonby, John Emmert, Tom Husek, Greg Allen and Dan Wilcox. Chairman Wilcox declared a quorum of trustees were present.

Others present included: District Manager Micah Stickling, Treasurer Karen Williams and Attorney Joe Dehn of Depew and Dehn Law firm.

Previous Minutes Approval:

Tom Husek made a motion to approve the March 12, 2024, board meeting minutes: second by Mike Kirk. All ayes – motion carried.

Monthly Bill Approval/Disbursements and Financial Reports:

The March disbursements to be approved were submitted by Treasurer Karen Williams. Treasurer Williams also requested approval of the following disbursement: Joe Dehn, Depew and Dehn Law Firm in the amount of \$2,000.00.

Renee Ponsonby made a motion to approve the March disbursements as submitted with the addition of the disbursement to Depew and Dehn Law Firm in the amount of \$2,000.00: second by John Emmert. All ayes – motion carried.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of March 31, 2024
- Balance Sheet – Previous Year Comparison (March 2024 compared to March 2023)
- Profit & Loss – Actual vs. Budget for March 2024
- Profit & Loss – Year to Date (July 2023 – March 2024)
- Profit & Loss by Month
- Profit & Loss by Class

- Profit & Loss – Year to Year Comparison for March (March 2024 compared to March 2023)

Dave Baugh made a motion to approve the draft financial statements as presented: second by Renee Ponsonby. All ayes – motion carried.

Manager's Report

A. General Updates

- Micah reported that he had checked with the Illinois Rural Water Association regarding a list of auditors to perform the annual financial audit for BTPWD. They have no referrals – and that is not in their scope of services. Micah also reached out to Executive Director Tim Ervin at BNWRD; Tim stated that their audit was a sizable fee and that they had looked at alternatives at the regional and state level – and did not find any that were more reasonable in fees than local companies.
- Regarding the City of Bloomington's rate increases and the resulting BTPWD price increases – Micah noted that he had posted a news article on BTPWD's website, there will be a message on the April 2024 water billing and that he will send a mass e-mail of the information to customers using BTPWD's billing software.
- G.A. Rich is scheduled to begin repair work on Monday, April 15.
- Hydrant Flushing will begin on April 22, 2024
- The lead service line inventory, required by the IEPA, has been submitted for 2024. Micah noted that he did request that BTPWD stay on reduced monitoring once every three years rather than six months, due to the fact that BTPWD does not have lead service lines.
- Non-revenue water seems unchanged.
- 50 J.U.L.I.E. Locates

Engineering Report

No Report

Attorney Report

Joe Dehn reported that he had reached out again to Ed Andrews, Director of Water with the City of Bloomington regarding the rate increase to be charged to BTPWD. At the time of the meeting he had not yet received a response.

Trustees

A. Review and Acceptance of Audit Engagement Letter for Fiscal Year Ending June 30, 2024

This item was discussed at length in March and a decision regarding acceptance was postponed until the April meeting and an explanation for the increase was received from BTPWD's current audit firm.

Renee Ponsonby made a motion to approve and accept the audit engagement letter from Striegel, Knobloch and Co., LLC; second by John Emmert. All ayes – motion carried.

B. Ordinance #10 and Ordinance #11

Due to the water rate increases from the City of Bloomington to BTPWD, the rates BTPWD charges to customers needed to be increased. This necessitated the revising and publishing of Ordinance#10 and Ordinance#11.

Staff reviewed these ordinances and noted that additional information needed to be updated to reflect current charges for tap on fees, shut off fees and current operating procedures.

Renee Ponsonby made a motion to approve Revised Ordinance#10 with recommended changes; second by Tom Husek.

Roll Call: Kirk, Baugh, Ponsonby, Emmert, Husek, Allen – ayes. Motion passed.

Renee Ponsonby made a motion to approve the revised Ordinance #11 with recommended changes; second by Greg Allen.

Roll Call: Ponsonby, Emmert, Husek, Allen, Kirk, Baugh – ayes. Motion passed.

C. Set Budget Meeting Dates

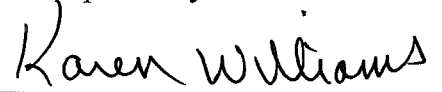
The trustees decided to work out times and dates outside of the formal meeting. The Committee Meeting agenda to discuss the budget for FY25 will be posted at the office and on the website.

Adjournment

Dave Baugh made a motion to adjourn the regular board meeting: second by Greg Allen. All ayes – motion carried.

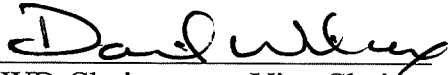
The meeting was adjourned at 7:40 p.m.

Respectfully Submitted



Karen Williams, Secretary

Attest:



BTPWD Chairman or Vice Chairman