

**Minutes of the Meeting of the Board of Trustees
Bloomington Township Public Water District
February 13, 2024**

Chairman Dan Wilcox called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 6:45 p.m. on February 13, 2024.

Trustees present: Greg Allen, Dave Baugh, Renee Ponsonby, Mike Kirk, John Emmert, and Dan Wilcox. Chairman Wilcox declared a quorum of trustees were present.

Others present included: District Manager Micah Stickling, Treasurer Karen Williams, Attorney Joe Dehn of Depew and Dehn Law firm and Engineer Kevin Hannel from Farnsworth Group. Trustee Tom Husek joined the meeting via ZOOM while on vacation as a non-voting trustee.

Previous Minutes Approval:

Dave Baugh made a motion to approve the January 9, 2024, board meeting minutes: second by John Emmert. All ayes – motion carried.

Monthly Bill Approval/Disbursements and Financial Reports:

The January disbursements to be approved were submitted by Treasurer Karen Williams.

Mike Kirk made a motion to approve the January disbursements as submitted: second by John Emmert. All ayes – motion carried.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of January 31, 2024
- Balance Sheet – Previous Year Comparison (January 2024 compared to January 2023)
- Profit & Loss – Actual vs. Budget for January 2024
- Profit & Loss – Year to Date (July 2023 – January 2024)
- Profit & Loss by Month

- Profit & Loss – Year to Year Comparison for January (January 2024 compared to January 2023)

Renee Ponsonby made a motion to approve the draft financial statements as presented: second by Greg Allen. All ayes – motion carried.

Treasurer's Report

Treasurer Williams noted that the following were completed and mailed on time: W-2's, 1099s and filing with the Social Security Administration. Also completed: 4th Quarter 2023 Payroll Tax Returns and the annual Worker's Compensation Audit for Insurance Premium purposes.

Manager's Report

A. General Updates

- Micah met with the City of Bloomington Water Director and Assistant Water Director. The following are highlights of that meeting:

Water rates

- will be increased for all users of City of Bloomington water by 33%
- effective with the May 2024 billing
- rates will increase 33% for three years – then annual increases will be tied to the consumer price index
- old rate to BTPWD was \$5.38 per 1,000 gallons; new rate will be \$7.16 per 1,000 gallons

Trustees discussed addressing a letter to the City of Blooming requesting a lower rate for BTPWD water purchases and asking how they will be notifying their customers of the increase.

2nd Feed to Crestwicke

The City of Bloomington is not opposed to BTPWD providing a second feed – however they would need to model how that impacts pressure zones and devices in the system and an update to the agreement between City of Bloomington and BTPWD would be needed.

Discussion of changing/updating hydraulics that may possibly impact the enterprise zone which feeds West Phase. Micah reminded them this would impact BTPWD.

IPEA Storage Capacity Deficiency for BTPWD

The City of Bloomington is amenable to amending the agreement with BTPWD – if required by the EPA - regarding water storage and that the City of Bloomington will specifically state that storage is covered.

- Micah met with BNWRD (Bloomington Normal Water Reclamation District) regarding infrastructure upgrades which might allow for BTPWD to install a second water main feed to Crestwicke; BNWRD hopes the study will be done in a few months.
- EPA Engineering Review – Micah met with an EPA representative which included filling out a report, question and answer session and a field review. Significant deficiencies noted from this review include: 1) Crestwicke for storage of water (see above City of Bloomington discussion re: amending agreement to state that storage is covered) and 2) Cross Connection Program for both West Phase and Crestwicke– surveys and tests. Micah noted that the surveys were sent to commercial customers on February 1. Additional coliform sampling locations will be required. Micah has provided a written response addressing these deficiencies to the IPEA.
- Illinois State Water Survey – is an annual requirement – Micah has submitted the quantities purchased from City of Bloomington and quantities billed to BTPWD customers
- Lead Service Line Inventory – will be prepared and submitted
- Micah will be attending the ILRWA (Illinois Rural Water Association) conference February 20-22 in Effingham.
- 30 J.U.L.I.E. Locates

Engineering Report

A. Farnsworth Group – West Phase Water Main Extension

Highlights of the Presentation/Discussion:

- Review of the maps and proposed extension; costs of basic project and the alternative project which extends the water main further along Old Peoria Road
- Funding/Financing:
 - The costs associated with this are not currently part of the Project Services Agreement.
 - Options are 1) Illinois State Revolving Funds (SRF loan fund) which are typically 20 year loans at a competitive rate; often have some type of principal forgiveness or 2) USDA Loans
 - The SRF Funds – are not income based for determining a loan
 - The project has to be designed, permitted and bid before you can apply for a loan
 - The cost of Easements and negotiations are not a part of the Projected Services Agreement

B. Project Services Agreement

This item was tabled until the March board meeting to allow the trustees to further review the information provided by Kevin Hannel.

Attorney Report

No Report

Trustees

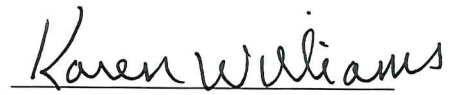
No report

Adjournment

Renee Ponsonby made a motion to adjourn the regular board meeting: second by Greg Allen. All ayes – motion carried.

The meeting was adjourned at 8:40 p.m.

Respectfully Submitted



Karen Williams, Secretary

Attest:



BTPWD Chairman or Vice Chairman