

**Minutes of the Meeting of the Board of Trustees
Bloomington Township Public Water District
January 9, 2024**

Vice-Chairman Dave Baugh called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 6:45 p.m. on January 9, 2024.

Trustees present: John Emmert, Dave Baugh, Renee Ponsonby, Mike Kirk, and Greg Allen. Absent: Dan Wilcox and Tom Husek. Vice-Chairman Baugh declared a quorum of trustees were present.

Others present included: District Manager Micah Stickling, Treasurer Karen Williams, and Attorney Joe Dehn from Joe Dehn Law Office.

Previous Minutes Approval:

Greg Allen made a motion to approve the December 12, 2023, board meeting minutes: second by John Emmert. All ayes – motion carried. Absent: Dan Wilcox and Tom Husek.

Monthly Bill Approval/Disbursements and Financial Reports:

The December disbursements to be approved were submitted by Treasurer Karen Williams. Treasurer Williams also requested approval of the following disbursements: Ameren in the amount of \$115.03, G.A. Rich in the amount of \$3,771.36 and Joe Dehn in the amount of \$2,000.00.

Mike Kirk made a motion to approve the December disbursements as submitted including the additional disbursements to Ameren in the amount of \$115.03, G.A. Rich in the amount of \$3,771.36, and Joe Dehn in the amount of \$2,000.00: second by Renee Ponsonby. All ayes – motion carried. Absent: Dan Wilcox and Tom Husek.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of December 31, 2023

- Balance Sheet – Previous Year Comparison (December 2023 compared to December 2022)
- Profit & Loss – Actual vs. Budget for December 2023
- Profit & Loss – Year to Date (July – December 2023)
- Profit & Loss by Month
- Profit & Loss by Class
- Profit & Loss – Year to Year Comparison for December (December 2023 compared to December 2022)

John Emmert made a motion to approve the draft financial statements as presented: second by Renee Ponsonby. All ayes – motion carried. Absent: Dan Wilcox and Tom Husek.

Managers' Report

A. CCCDI Certification Reimbursement

Micah explained that the certification classes fill up quickly and that he paid for the certification class using his own funds to ensure a spot. He explained that the certification was a part of his development goals and believes that this designation lends credibility to the District Manager in his position overseeing the Cross Connection Control program. Micah requested that the trustees approve reimbursement to him for the cost of the course.

Mike Kirk made a motion to approve the reimbursement to Micah in the amount of \$600 for the Cross Connection Control Device Inspector course: second by Renee Ponsonby. All ayes – motion carried. Absent: Dan Wilcox and Tom Husek.

B. General Updates

- The IEPA (Illinois Environmental Protection Agency) issued a Consumer Confidence Report (annual water quality report) violation; there was a clerical error on the btpwd website that directed customers to the wrong report – west phase instead of Crestwicke. All Crestwicke customers were mailed a letter explaining the error; notification of correction has been sent to the IEPA.
- Pump vs. Billed Report – Crestwicke is negative – the explanation is that this is a timing difference; west phase is approximately the same as the previous month.
- The resampling for disinfection by products was received timely by the EPA.

- The chlorine residual in Crestwicke has returned to normal; the additional flushing took approximately 3-5 hours per week.
- 39 meter replacements have been completed since July 7 – progress is on track for the year.
- The ILRWA (Illinois Rural Water Association) conference is February 20-22 in Effingham.
- Noted that he is still working on hydrant replacements – and will work on prioritizing and itemizing.
- Noted that the recording of assets in GIS (Geographic Information System) is ongoing and that he believes he will meet his goal for the year.
- 52 J.U.L.I.E. Locates

C. Farnsworth Group – Project Services Agreement

The extension of the water main in West Phase has been identified as a long-term planning project to upgrade the West Phase water system. The engineering project service agreement is the first step in the process to determine feasibility. The trustees have received a copy of the proposed agreement for review.

There was general discussion regarding the agreement and the project. Kevin Hannel from Farnsworth Group will be at the board meeting in February.

The trustees will be looking for additional clarification on the following: possibility of grants; availability of EPA loans, timing of proposed project.

Attorney Report

No Report

Trustees

A. City of Bloomington – Rate Increase

The trustees believe that this is the time to contact the City of Bloomington regarding proposed increases in the City’s water rates and specifically the increase to BTPWD. The trustees directed Micah to initiate that contact.

Additionally, the trustees instructed Micah to either purchase a projector or investigate the cost and feasibility of a large screen HD TV to facilitate discussions at

board meetings when drawings/maps etc. need to be displayed for the entirety of the board to view.

Adjournment

Mike Kirk made a motion to adjourn the regular board meeting: second by John Emmert. All ayes – motion carried. Absent: Dan Wilcox and Tom Husek.

The meeting was adjourned at 7:58 p.m.

Respectfully Submitted



Karen Williams, Secretary

Attest:



BTPWD Chairman or Vice Chairman