

**Minutes of the Meeting of the Board of Trustees
Bloomington Township Public Water District
December 12, 2023**

Chairman Dan Wilcox called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 6:00 p.m. on December 12, 2023.

Trustees present: Tom Husek, John Emmert, Greg Allen, Renee Ponsonby, Mike Kirk, Dave Baugh, Dan Wilcox. Chairman Wilcox declared a quorum of trustees were present.

Others present included: District Manager Micah Stickling, Treasurer Karen Williams, Attorney Joe Dehn from Depew & Dehn, Kevin Hanel from Farnsworth Group and Sherri Hester.

Previous Minutes Approval:

Mike Kirk made a motion to approve the November 14, 2023, board meeting minutes: second by Tom Husek. All ayes – motion carried.

Monthly Bill Approval/Disbursements and Financial Reports:

The November disbursements to be approved were submitted by Treasurer Karen Williams.

Mike Kirk made a motion to approve the November disbursements as submitted: second by John Emmert. All ayes – motion carried.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of November 30, 2023
- Balance Sheet – Previous Year Comparison (November 2023 compared to November 2022)
- Profit & Loss – Actual vs. Budget for November 2023
- Profit & Loss – Year to Date (July – November 2023)
- Profit & Loss by Month

- Profit & Loss – Year to Year Comparison for November (November 2023 compared to November 2022)

Dave Baugh made a motion to approve the draft financial statements as presented: second by John Emmert. All ayes – motion carried.

Managers' Report

A. General Updates

- Micah needed to resample for disinfection by products and the samples had to be delivered in person to the Springfield lab to ensure that the samples were “on-time”; the reason for resampling is an error by the lab.
- Noted that the “unidentified” non billed (non-revenue) water percentage is decreasing.
- 57 J.U.L.I.E. Locates

Attorney Report

Joe Dehn informed the trustees that he has spoken with Rick Ramirez, and they are coordinating a time for a meeting, which will include District Manager Micah Stickling.

Trustees

A. Employee Christmas Bonus

Renee Ponsonby made a motion to approve Christmas bonuses in the following manner: Micah \$750, Karen \$500, Sherri \$250, and Will \$150: second by Dave Baugh. All ayes – motion carried.

Adjournment

Tom Husek made a motion to adjourn the regular board meeting: second by Renee Ponsonby. All ayes – motion carried.

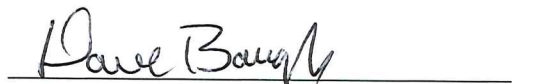
The meeting was adjourned at 6:05 p.m.

Respectfully Submitted



Karen Williams, Secretary

Attest:


BTPWD Chairman or Vice Chairman