

**Minutes of the Meeting of the Board of Trustees
Bloomington Township Public Water District
September 12, 2023**

Chairman Dan Wilcox called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 6:45 p.m. on September 12, 2023.

Trustees present: Dan Wilcox, Renee Ponsonby, John Emmert, Greg Allen, Dave Baugh, and Mike Kirk. Absent: Tom Husek. Chairman Wilcox declared a quorum of trustees were present.

Others present included: District Manager Micah Stickling, Treasurer Karen Williams, and Attorney Joe Dehn from Depew & Dehn.

Previous Minutes Approval:

Dave Baugh made a motion to approve the August 8, 2023, board meeting minutes: second by John Emmert. All ayes – motion carried. Absent: Tom Husek.

Monthly Bill Approval/Disbursements and Financial Reports:

The August disbursements to be approved were submitted by Treasurer Karen Williams.

Dave Baugh made a motion to approve the August disbursements as submitted: second by Greg Allen. All ayes – motion carried. Absent: Tom Husek.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of August 31, 2023
- Balance Sheet – Previous Year Comparison (August 2023 compared to August 2022)
- Profit & Loss – Actual vs. Budget for August 2023
- Profit & Loss – Year to Date (July – August 2023)
- Profit & Loss by Month

- Profit & Loss – Year to Year Comparison for August (August 2023 compared to August 2022)

Renee Ponsonby made a motion to approve the draft financial statements as presented: second by John Emmert. All ayes – motion carried. Absent: Tom Husek.

Managers' Report

A. General Updates

- Crestwicke activity updates due to directional boring in the area:
 - August 22 - Service line on Pebble Beach Drive hit; it was clearly marked; JC Underground has paid BTPWD for the repairs.
 - September 1 – Service Line was hit on Busch Boulevard; the service line was not marked because it was not on any drawings/maps; responsibility for repair is the water district.
 - September 12 – a service line was hit – but on the homeowner's side; responsibility is the homeowner and the directional boring company.
 - Directional boring in the area is close to being finished.
- Disinfection By-Product Sampling is complete – all results are at acceptable levels.
- Flushing in Crestwicke is being done because chlorine residuals were dropping; still at acceptable levels; however, flushing is being done to keep drawing fresh water.
- Crestwicke client with two water services – Micah still needs to verify that this inappropriate connection is fixed correctly.
- Midwest Meter checked the 4" water meter at BNWRD; it hadn't been done for a couple of years; it was not full of debris.
- 147 J.U.L.I.E. Locates
- Prospective customer on Surrey Circle is now ready to have a new service line installed.

B. Additional Pay for After Hours Work

Micah explained to the trustees that the service line repair on Bush Boulevard required him to be there from 5 pm to 10 pm.

Due to his current work load he is unable to take time off for those hours worked and is requesting additional pay for those 5 hours at \$50 per hour as stated in his employment contract.

Dave Baugh made a motion to approve the additional pay for 5 hours at \$50 per hour: second by John Emmert. All ayes – motion carried. Absent: Tom Husek

Attorney Report

No report

Trustees

A. Long Term Planning

Mike Kirk provided a summary of the discussions of the planning committee (comprised of himself, Dave, and Micah).

The list of long-range goals and planning has been narrowed to 2 projects:

1. West Phase: Cloverhill Circle

- Potential Looping of water main from Cloverhill subdivision to Kings Mill subdivision (from 1000 E. Road to Old Peoria Rd.) approximately 1.5 miles
- Mike and Dave will meet with McLean County representative to assess costs.

2. Crestwicke:

- Provide a second water main feed to the Crestwicke area.
- BNWRD is possibly moving forward/studying/engineering a project to add an additional sewer feed in the Crestwicke area. Collaborating with BNWRD on their project was discussed.
- Discussed meeting with Farnsworth Group regarding scope of service project for the collaboration project with BNWRD.

B. December Meeting and Christmas Dinner

Dan Wilcox noted that Crestwicke Country Club will not be hosting any Christmas dinners, parties, weddings, etc. at the restaurant.

Dan will check on other venues.

Adjournment

Mike Kirk made a motion to adjourn the regular board meeting: second by John Emmert. All ayes – motion carried. Absent: Tom Husek.

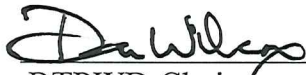
The meeting was adjourned at 7:55 p.m.

Respectfully Submitted



Karen Williams, Secretary

Attest:



BTPWD Chairman or Vice Chairman