

**Minutes of the Meeting of the Board of Trustees
Bloomington Township Public Water District
January 10, 2023**

Chairman Dan Wilcox called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 6:45 p.m. on January 10, 2023

Trustees present: Renee Ponsonby, Greg Allen, John Emmert, Dave Baugh, and Dan Wilcox. Also, in attendance via ZOOM while on vacation, Tom Husek. Chairman Wilcox declared a quorum of trustees were present.

Others present included: District Manager Micah Stickling, Treasurer Karen Williams, Attorney Joe Dehn from Depew & Dehn.

Previous Minutes Approval:

Renee Ponsonby made a motion to approve the December 13, 2022, board meeting minutes: second by John Emmert. All ayes – motion carried.

Copies will be sent to the Administrator of McLean County, as is the present practice.

Monthly Bill Approval/Disbursements and Financial Reports:

The December disbursements to be approved were submitted by Treasurer Karen Williams. Karen requested approval of the following additional disbursements: Farnsworth Group in the amount of \$1,373.13 and Ameren in the amount of \$95.62.

John Emmert made a motion to approve the December disbursements as submitted with the addition of the payment to Farnsworth for \$1,373.13 and Ameren for \$95.62: second by Greg Allen. All ayes – motion carried.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of December 31, 2022
- Balance Sheet – Previous Year Comparison (December 2022 compared to December 2021)

- Profit & Loss – Actual vs. Budget for December 2022
- Profit & Loss – Actual vs. Budget Year to Date (July – December 2022)
- Profit & Loss – By Month
- Profit & loss by Class
- Profit & Loss – Year to Year Comparison for December (July - December 2022 compared to July - December 2021)

Tom noted that new accounts would need to be added to the chart of accounts for interest income on treasury bills and unrealized gain or loss.

John Emmert made a motion to approve the draft financial statements as presented: second by Dave Baugh. All ayes – motion carried.

Treasurers Report

Karen noted that she and Micah had met with Taylor Morgan from Busey regarding understanding the investment information and statements available on the Busey website. Karen also said that she had contacted the auditors and they are willing to help regarding appropriate journal entries to record interest and gain and loss on investments.

Managers' Report

A. General Updates

- Micah asked the trustees for their opinion on him becoming a signer on the Busey checking account; the trustees had some discussion regarding liability and bonding – this item was tabled until the February meeting
- Noted the meeting with Busey Wealth Management regarding Treasury statements
- Stated that the back up generator at the water tower is fully functional as of January 10, 2023
- Reports: water purchased and unbilled water revenue – there was a service line leak between the curb stop and a meter in Crestwicke; there is a seal leaking on a hydrant in West Phase
- Tank inspection – no action to be taken, reinspection of tank in 2026-2027

- Micah asked if the trustees wanted to keep paying for the ZOOM meeting subscription which is \$15 a month – the consensus of the trustees present was to stop the subscription
- 28. J.U.L.I.E. locates

Attorney Report

No report

Trustees

A. Nomination of BTPWD Vice Chairman

Renee Ponsonby nominated Dave Baugh as vice-chairman: second by John Emmert. All ayes – motion carried.

B. Appointment of BTPWD Attorney

John Emmert made a motion extend the appointment of Joseph A. Dehn Law Office as legal counsel through June 30, 2023; second by Greg Allen. All ayes – motion carried.

Adjournment

John Emmert made a motion to adjourn the regular board meeting: second by Dave Baugh. All ayes – motion carried.

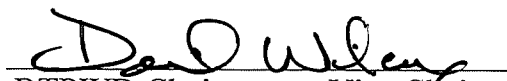
Meeting adjourned at 7:45 p.m.

Respectfully Submitted



Karen Williams, Secretary

Attest:



BTPWD Chairman or Vice Chairman