

**Minutes of the Meeting of the Board of Trustees
Bloomington Township Public Water District
December 14, 2021**

Chairman Tom Husek called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 6:00 p.m. on December 14, 2021.

Trustees present: Jeff Wilcox, Dan Wilcox, John Emmert, Greg Allen, and Tom Husek. Absent: Dave Baugh. Tom Husek declared a quorum of trustees were present.

Others present included: District Manager Micah Stickling, Treasurer Karen Williams, Attorney Dan Deneen, and prospective trustee, Renee Ponsonby.

Previous Minutes Approval:

John Emmert made a motion to approve the November 9, 2021, board meeting minutes: second by Dan Wilcox. All ayes – motion carried. Absent: Dave Baugh.

Copies will be sent to the Administrator of McLean County, as is the present practice.

Monthly Bill Approval/Disbursements and Financial Reports:

The November disbursements to be approved were submitted by Treasurer Karen Williams. Karen requested approval of the following additional disbursements: United States Postal Service in the amount of \$1,000 and Striegel Knobloch in the amount of \$5,150.00.

Jeff Wilcox made a motion to approve the November disbursements as submitted including the payments to United States Postal Service for \$1000.00 and Striegel Knobloch for \$5,150.00: second by John Emmert. All ayes – motion carried. Absent: Dave Baugh.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of November 30, 2021
- Balance Sheet – Previous Year Comparison (November 2021 compared to November 2020)

- Profit & Loss – Actual vs. Budget for November 2021
- Profit & Loss Year to Date July – November
- Profit & Loss by Month
- Profit & Loss – Year to Year Comparison for November (November 2021 compared to November 2020)

Greg Allen made a motion to approve the draft financial statements as presented: second by Dan Wilcox. All ayes – motion carried. Absent: Dave Baugh.

Karen Williams:

No report

Managers' Report

A. General Updates:

- Route 9/Rivian Repair – the IEPA has corresponded that the work meets the minimum standard; the landscape repair is complete, but the turf will not be re-established before January 2022 so the IDOT permit will need to be extended; G.A. Rich has completed all their work but is waiting on some of their own invoices before billing BTPWD.
- Payment for half of the service line repairs for Inverrary Road has been received from Bloomington Township
- Disinfectant by product sampling was delivered to Springfield lab; still waiting on results.
- The chlorine residual in Crestwicke has returned to normal; Micah noted the increase in non-revenue water in Crestwicke due to his flushing to maintain chlorine levels
- Micah noted he would like to switch from Sprint to Verizon for the BTPWD issued cell phones – noting that this is due to improved performance and better billing procedures. He is still researching this matter
- Micah stated that he had not taken any vacation days this fall and will be using them this winter and spring.
- He will be attending an Illinois Rural Water conference in February
- 58 J.U.L.I.E. locates

Attorney Report – Dan Deneen

No Report

Trustees

A. Amend Fiscal Year 2022 Budget

This item will be tabled until the January meeting – as the invoice from G.A. Rich for the installation of a new water main at Rt. 9 and Rivian has not been received.

B. Employee Christmas Bonuses

The trustees briefly discussed the prior year's bonus to employees and the increase in the current cost of living.

Motion by John Emmert to pay the following Christmas bonuses: District Manager - \$500.00, Treasurer - \$500.00, Billing Clerk - \$250.00, Stand by Operator - \$150.00 – all bonus amounts to be net pay; second by Jeff Wilcox. All ayes – motion carried. Absent: Dave Baugh.

C. Approval of Liability & Workman's Compensation Insurance

Notification to accept the insurance package from Illinois Counties Risk Management was received late in November with the due date for acceptance and binding coverage due December 1, 2021. Chairman Tom Husek made the decision to bind coverage so as not to have an interruption in insurance coverage.

Jeff Wilcox made a motion to ratify Tom's decision to bind coverage for the upcoming year (December 1, 2021 to December 1, 2022) and to approve and pay the invoice to Illinois Counties Risk Management in the amount of \$9,114.00; second by John Emmert. All ayes – motion carried. Absent: Dave Baugh.

Adjournment

John Emmert made a motion to adjourn the regular board meeting: second by Greg Allen. All ayes – motion carried. Absent: Dave Baugh.

Meeting adjourned at 6:30 p.m.

Respectfully Submitted

Karen Williams

Karen Williams, Secretary

Attest: Jeff Wilcox
BTPWD Chairman or Vice Chairman